

**APPENDIX PART IV**

**DUE DATE/RESPONSE TIME**

**-A-**

Abandonment of Well ..... Within 30 days - submit well abandonment report Form 6  
 Application to Drill, Deepen, Re-enter or Recomplete ..... Within 30 days of submittal  
 Aquifer Exemption Notice ..... 30 days  
 Authorization of Source of Class II Waste for Disposal (Form 14A) ..... Prior to Injection

**-B-**

Blowout (Loss of Well Control) ..... Report within 24 hours; written report within 15 days  
 Bonding for Change of Operator ..... Within 30 days after takeover  
 Bottom Hole Pressure (Form 13) ..... Within 20 days after completion of tests  
 Bradenhead Test Area ..... 30 days after designation; equip within 90 days

**-C-**

Ceased Production or Injection ..... To be abandoned within 6 months  
 Certificate of Clearance (Form 10) ..... Within 30 days of initial sale  
 Change of Operator (Form 10) ..... Within 15 days of operator change  
 Change of Transporter (Form 10) ..... Within 30 days of operator change  
 Class II Injection Well ..... Within 15 days of operator change  
 Completed Interval Report (Form 5A) ..... Within 30 days of completion or abandonment of  
 ..... new formation  
 Completion Report (Form 5) ..... Within 30 days of reaching TD of any well  
 Confidentiality (Well Records) ..... Six months after date of completion  
     Seismic Information ..... 5 years  
 Continuance of Hearing ..... Within 10 business days of hearing  
 Crop Land Notice ..... Minimum of 30 days to surface owner  
 ..... and local governmental designee

**-D-**

Designation of Agent (Form 1) ..... Prior to operations  
     Changes to ..... Immediately  
 Directional Survey ..... Within 30 days  
 Disposal Permit  
     Comment Period ..... 30 days after date of publication  
     Permit Extension ..... 90 days  
 Downhole problem Notice ..... Within 10 days  
 Drilling Notice  
     Crop Lands ..... 30 days prior to operations  
     Non-Crop Lands ..... 15 days prior to operations

**-E-**

Emergency Order ..... In effect for 15 days  
 Extraction Plant Report (Form 11) ..... 25th day preceding month of report

**-F-**

Final Reclamation Notice ..... Minimum 30 days to surface owner; minimum of  
 ..... 17 days to Director prior to operations  
 Fine Payment ..... Within 30 days of effective date of order  
 Flaring Gas During Drilling ..... Notification within 2 hours after occurrence

**-G-**

Gas Plant Report (Form 11) ..... 25th day preceding month of report  
 Gas Storage Project Report ..... Gas injected by 3/1 and gas remaining in  
 ..... reservoir by 12/31  
 Gatherer/Purchaser Change ..... Within 30 days of change  
 Governmental Designate ..... 7 day comment period with 10 day extension on  
 ..... Application for Permit to Drill if requested

**-H-**

Hearing Issues  
 Continuance ..... Within 10 days of hearing  
 Fine Payment ..... Within 30 days of effective date of order  
 List of Parties Entitled to Notice ..... Submit within 7 days of application filing  
 Protest/Intervention ..... Within 10 days of hearing

**-I-**

Injection Operations ..... Immediate notice at commencement and  
 ..... within 10 days of discontinuance  
 Injury on Wellsite ..... Report within 24 hours of incident  
 Interim Site Reclamation ..... Within 3 months on crop lands;  
 ..... Within 12 months on non-crop land  
 Involuntary Pooling Notice ..... 30 days to non-consenting owners

**-J, K-**

**-L-**

Landfarm Facility Closure ..... Notify within 60 days of closure  
 Local Governmental Designee (Permit Hold Period) ..... 7 days from receipt with 10 day extension available  
 Local Governmental Designee (Spacing/Increased Well Density App) 5 days from receipt  
 Local Public Forum ..... Held 10 days prior to hearing  
 Loss of Well Control (Blowout) ..... Report within 24 hours; written report within 15 days

**-M-**

Mechanical Failure of Well ..... Report within 10 days  
 Mechanical Integrity Test (Form 14B) ..... Submit within 30 days after test; within  
 ..... 2 years of initial shut-in date and every  
 ..... 5 years thereafter; notify COGCC minimum of  
 ..... 10 days prior to test  
 Mill Levy ..... On or before 3/1, 6/1, 9/1 and 12/1

**-N-**

Non-crop Land Notice ..... Minimum 15 days to surface owner and  
 ..... local governmental designee

**-O-**

Oil on Pits ..... Remove oil within 24 hours  
 Open Flows, Control of "Wild" Wells ..... Notify COGCC with details within 15 days  
 Operator Change ..... Within 15 days of change  
 Orders  
 Emergency ..... In effect for 15 days  
 Order Finding Violation (OFV) Application ..... Within 45 days of next hearing  
 OFV Conference ..... To be held no <5 days before hearing

**-P-**

Permit Life ..... 1 year from issuance  
 Production Report (Form 7) ..... 45 days after month of production  
 Protests  
   Injection Wells ..... 15 days  
   Hearing Application ..... No <10 days before hearing  
 Public Health or Safety Issues ..... Immediate notice  
 Purchaser/Gatherer Change ..... Within 30 days of change

**-Q-**

**-R-**

Reclamation - Abandoned Site ..... Within 6 months  
 Reclamation Notice ..... Not <30 days; not <7 days to Director  
 Record Keeping ..... Maintain on file for 5 years  
 Reservoir Pressure Test Report (Form 13) ..... Within 20 days after completion of tests

**-S-**

Seismic Operations ..... In effect for 6 months  
   Bonding ..... Prior to conducting operations  
   Change of Plans ..... Written notice within 5 days  
   Completion Report (Form 20A) ..... Within 60 days after completion  
   Fired hole plugging ..... Within 30 days  
   Notice of Intent to Conduct (Form 20) ..... Not <7 days to Director  
 Site Restoration or Production Location ..... No later than 6 months after completion  
 Spills and Releases  
   Reporting ..... >5 bbls, within 10 days of discovery  
   ..... >20 bbls, verbally reported within 24 hours  
   ..... Notify surface owner prior to remediation  
   ..... and COGCC within 10 days prior to  
   ..... remediation. Final report due 30 days  
   ..... after remediation  
 Shut-in Status of Well ..... Must be reported every 6 months  
 Signs & Markers ..... Post upon initial operation through abandonment  
   Permanent Signs ..... Within 60 days of completion  
   Change of Operator ..... Within 60 days of change of operator  
 Subsequent Well Operations ..... Minimum 7 day notice to surface owner  
   on Irrigated Crop Land ..... Additional 14 day notice to surface owner  
 Surface Owner Notification Before Earthwork ..... <6 weeks and >7 days prior to operations  
 Suspension of Commenced Drilling Activities Prior to TD ..... Within 30 days submit Sundry Notice

**-T-**

**-U-**

Unit Operation  
   Commencement of Activity ..... Notify immediately  
   Discontinuance of Activity ..... Within 10 days

**-V-**

Venting or Flaring Natural Gas ..... Submit Sundry Notice estimating volume/content

**-W-**

Well Completion or Recompletion Report ..... Within 30 days of reaching TD/within 30 days  
   ..... of performing supplementary work  
 Waste Generator Requirements ..... Maintain records for minimum of 3 years  
 Wellsite Cleared ..... Within 90 days after plug or abandonment  
 Well Workover ..... Within 30 days submit Sundry Notice

-X,Y,Z-