

# Oil and Gas Development Plan Permitting Process

*Hearing Application and eForms **Coordination***

*Operator's Attorney & Operator's Regulatory Staff*

Operator Training  
February 9, 2021

# Outline of the Basic Steps in the New Permitting Process

1. Operator's Preliminary "Drafting"

➤ ***Operator Coordination***

2. Operator Files Hearing Application

3. COGCC Accepts Hearing Application

➤ ***Operator Coordination***

4. Operator Files Forms

5. COGCC OGLA Reviews Forms 2A, 2B, 2C

6. COGCC Makes OGDG Completeness Determination

7. COGCC Technical Staff Reviews Hearings Application & Forms

8. COGCC Hearings Staff Manages Hearing Application

9. COGCC Director's Recommendation & Commission Decision

## Step One – Operator's Preliminary “Drafting”

- 1. Attorney** - Draft OGDG hearing application (includes DSU if needed) outside Hearings eFiling system
- 2. Regulatory Staff** - Create Form 2A(s) in eForms: eForm Document Number (Doc #) assigned to form in Draft status
- 3. Regulatory Staff** - Create Form 2B\* in eForms: eForm Document Number (Doc #) assigned to form in Draft status
- 4. Regulatory Staff** - Create Form 2C\*\* in eForms: eForm Document Number (Doc #) assigned to form in Draft status

\*Form 2B, Cumulative Impact Data Identification

\*\* Form 2C, Oil & Gas Development Plan Certification

## Step One – *Operator Coordination*

- 1. *Regulatory Staff*** – Provides eForm Document Number (Doc #) for Form 2A(s), Form 2B, Form 2C to their ***Attorney***
- 2. *Attorney & Regulatory Staff*** – Confirm OGDP name

## Step Two – Operator Files Hearing Application

- 1. Attorneys** - Add eForm Doc #s for Forms 2A(s), 2B, 2C to drafted OGDG hearing application document
- 2. Attorneys** - File Hearing Application in Hearings eFiling System

## Step Three – COGCC Accepts Hearing Application

1. Hearings staff conducts initial completeness review of hearing application
  - a. If incomplete – contact applicant
  - b. If complete – accept application: eFiling System assigns Docket Number
2. eFiling System sends automatic email to applicant (*Attorney*) with Docket Number for OGDP hearing application
3. Hearing application is available to public in eFiling System

## Step Three – *Operator Coordination*

- 1. *Attorney*** - Provides OGDH hearing application Docket Number to ***Regulatory Staff***

## Step Four – Operator Files Forms

- 1. *Regulatory Staff*** – Enter OGDH hearing application Docket Number in Forms 2A(s), 2B, 2C
- 2. *Regulatory Staff*** – Submit Forms 2A(s) and 2B in eForms to Upload status
- 3. *Regulatory Staff*** – Submit Form 2C in eForms to In-Process status



## Step Five – COGCC OGLA Staff Reviews Forms 2A, 2B, 2C

1. OGLA staff conducts completeness review of Forms 2A(s) and 2B
  - a. If incomplete – return to draft
  - b. If complete – pass completeness to In-Process status
  - c. eForms sends automatic email to applicant (*Regulatory Staff*)
2. OGLA staff reviews Form 2C
  - a. If incomplete – return to draft
  - b. If complete – approve: eForms assigns OGDP ID #
  - c. eForms sends automatic email to applicant (*Regulatory Staff*)

## **Step Six – COGCC Makes OGDGDP Completeness Determination**

1. Forms 2A, 2B, 2C posted to website
2. Public Comment Period for Form 2A begins: access on website
3. Hearings Staff sends “Notices of Consultation” and Consultation Periods begin

## Step Seven – COGCC – Technical Staff Reviews Hearings Application & Forms

1. Engineering & OGLA & Permitting staff conduct technical review of OGDP hearing application
  - a. Upload review results within eFiling system
  - b. eFiling System sends automatic email to notify applicant (**Attorney**)
  - c. Applicant (**Attorney**) responds as necessary within eFiling system
2. OGLA staff conducts technical review of Form 2A & 2B
  - a. Staff and operator (**Regulatory Staff**) interact as necessary

## **Step Eight – COGCC – Hearings Staff Manages Hearing Application**

1. Hearings staff manages OGDH hearing application process
2. All hearing process steps occur within eFiling system

## **Step Nine – COGCC – Director’s Recommendation & Commission Decision**

1. Director issues recommendation to Commission to approve or deny OGDP hearing application based upon technical staff’s review of hearings application and forms
2. Recommendation posted on website
3. Hearings Staff notices the OGDP application for hearing
4. Public comment on hearing application received within Hearings eFiling system and live at the hearing
5. Commission considers OGDP hearing application
  - a. Approve application
  - b. Deny application
  - c. Stay application for additional information or analyses