Form 6 Checklist Document Control	
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Form 6-NOI Checklist

OVERVIEW

To assist operators in submitting complete and accurate Forms 6-Notice of Intent to Abandon (Form 6-NOI), COGCC staff has created the "Form 6-NOI Checklist". The Checklist is meant to act as a comprehensive "reference manual" for filling out and submitting Form 6-NOIs. This document is intended to be used by any regulatory, technical, permitting, consulting, or other staff who submit Form 6s. **Please note** that this checklist does not currently cover the specifics of the Form 6-Subsequent Report of Abandonment (Form 6-SRA).

We encourage regulatory/permitting staff to share the Checklist, or relevant portions of it, with all the technical staff (land, engineering, geology, etc.) who provide data for the Form 6. It is our hope that regulatory and technical staff both will find this Checklist helpful in understanding the "meaning behind the data fields", such that future forms submitted will be complete and accurate, requiring no clarifying communication between operators and COGCC staff. This will result in quicker processing by COGCC staff.

The Checklist is organized to match the Form 6 itself. Each "tab" of the Form 6 is detailed on a separate "tab" of this spreadsheet for easy reference. Within each tab, every data field, checkbox, dropdown, text box, or prompt is assigned a "reference number". These reference numbers ("Ref #") are listed in the same order as found on the Form 6. The companion document "Form 6-NOI Checklist Reference Numbers" shows reference numbers on a screen shot of each tab.

Each Checklist tab has four columns: Ref #, Form 6 Field, "What is this", and "How do you get it right":

• Ref # -- a Reference Number (RefNos) for each data field on the Form 6 that corresponds to the labels on the slide for each eForm tab in the "Form 6-NOI Checklist - RefNos" document

• Form 6 Field -- a unique data field, dropdown, checkbox, title, question, or other prompt on the Form 6

• What is this? -- a description of the field and/or the type of data expected for the field

• How do you get it right? -- the requirements for a complete and accurate entry plus tips, additional information, specific-case information, geographical considerations, or other clarification that will help you enter the correct information on the Form 6.

Tips for "How do you get it right?" Before you hit "submit":	
1	Comply with Rule 435.a.
2	Correctly apply all Form 6 information available on COGCC website: • Operator Guidance Documents • Policies • Notices to Operators
3	If you do not know what something is - ask someone: • Your internal technical staff • Your client • COGCC Staff
4	Check for unusual values - a value you have never seen before: • Double check that you entered the value that was provided by your internal technical staff/your client. • Ask your internal technical staff/your client a question if something seems unusual, such as... "Could this well have been completed in a formation that doesn't exist in this area?" "Is 50,000 a reasonable number of sacks of cement?" "Can the casing be set deeper than the total depth of the well?"
5	Make certain that data reported on the form are consistent with the wellbore diagrams--which should also make sense.
6	Proofread for typos.
7	If you do not understand something - ask someone: • Your internal technical staff • Your client • COGCC Staff

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Abbreviations in Alphabetical Order	**Explanations of Abbreviations on Form 6 and in Checklist**
BHL	Bottom Hole Location
BLM	Bureau of Land Management
BMP	Best Management Practice
cmt	Cement
CIBP	Cast Iron Bridge Plug
COA	Condition of Approval
Csg	Casing
FEL	From East Line of the Section
FNL	From North Line of the Section
FSL	From South Line of the Section
ft	Feet
FWL	From West Line of the Section
NOI	Notice of Intent to Abandon
Perf/Prod.	Perforated/Productive
QtrQtr	Quarter Quarter of a Section (from governmental survey)
Rng	Range (from governmental survey)
Sec	Section (from governmental survey)
SHL	Surface Hole Location
SLB	State Land Board
SRA	Subsequent Report of Abandonment
SUA	Surface Use Agreement
TPZ	Top of Production Zone
TVD	True Vertical Depth
Twp	Township (from governmental survey)
Wt/Ft	Weight per foot

Where do I find…?	
Designated Common Source Formations	Common Source of Supply Designations are posted on the website. http://cogcc.state.co.us/reg.html#/policies
Mission Change Guidance Documents	http://cogcc/sb19181.html#/guidance
Operator Guidance Documents	Guidance documents are posted on the website. http://cogcc.state.co.us/reg.html#/opguidance
Policies and Notices to Operators	Policies and Notices to Operators are posted on the website. http://cogcc.state.co.us/reg.html#/policies
Rules	http://cogcc.state.co.us/reg.html#/rules

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Well Information

NOTE: Many fields on this tab autopopulate from the approved APD and any Sundry Notices in the COGCC database. While these autopopulated fields can be edited, well data should not be changed without consulting with COGCC staff to determine the cause of the discrepancy.

Ref #	Form 6 Field	What is this?	How do you get it right?
1	"*IMPORTANT MESSAGE*"	A button that will open a pop up containing important information regarding the Form 6 NOI and Form 6 SRA.	Read the information in the pop up fully before filling out and submitting the Form 6.
2	**Contact Information:**		
3	Contact Name (First Name)	The name and contact information for an employee of the Operator who is available and able to answer technical questions related to the form.	1 - Provide all contact information for an employee of the Operator who is available and able to answer technical questions related to the form. 2 - This person does not have to be a designated agent. 3 - The fax number is optional. 4 - All the information needs to be accurate and current.
4	Contact Name (Last Name)		
5	Phone		
6	Fax		
7	Email		
8	**Mailing Info:**		
9	Operator Num	COGCC Operator Number assigned to the operator upon registration (Form 1) with the COGCC.	1 - This information is from the operator's registration (Form 1) stored in the COGCC database; it autopopulates from the operator number entered to log into the eForm system. 2 - This information is read-only and cannot be edited. 3 - Select Suff (suffix) to change from the corporate mailing address to a regional mailing address.
10	Suff	Drop-down list with any Suffixes to the Operator Number associated with a regional mailing address.	
11	Address	Corporate mailing address from the operator's registration (Form 1).	
12	City		
13	State		
14	Zip		
15	Type of Well Abandonment	The indication of if the purpose of this Form 6.	Select the appropriate checkbox. A Notice Of Intent to Abandon (NOI) is to report the intent to abandon a well and provide the proposed procedure. A Subsequent Report of Abandonment (SRA) is to report that a well has been plugged and to provide details of the completed procedure.
16	**For "Intent" 48 hour notice required, COGCC contact:**		
17	Name	The contact information of the COGCC area field inspector in which this well is located.	1 - These fields autopopulate when the form is created. 2 - If a field is not autopopulated or incorrect, contact COGCC staff.
18	Tel		
19	Email		
20	Browse	Browse the directory of possible COGCC contacts.	1 - If the area inspector autopopulated by the form is incorrect, a different one may be chosen. 2 - Consult with COGCC staff before selecting a different contact.

21	API Number (County Code)	The 3-digit API County Code for the surface location of the well.	1 - These fields autopopulate when the form is created. 2 - Check the Scout Card on the COGCC website to verify accuracy. 3 - If this well has been sidetracked or is multilateral, ensure that the 2-digit Sidetrack suffix is correct. 4 - **EVERY** attachment should match this API number.
22	API Number (Sequence Code)	The 5-digit Sequence Code uniquely identifying this well.	
23	API Number (Suffix)	The 2-digit Sidetrack suffix to designate each wellbore of the well.	
24	County	Drop-down list to select the county of the SHL.	This field autopopulates when the form is created; check for accuracy.
25	Well Name	Name of well.	1 - This field autopopulates when the form is created; check for accuracy. 2 - **EVERY** attachment should match this well name.
26	Well Number	Number of well.	1 - This field autopopulates when the form is created; check for accuracy. 2 - **EVERY** attachment should match this well number.
27	QTRQTR	Quarter-Quarter or Lot or Tract of the surface hole location (SHL).	These fields autopopulate when the form is created; check for accuracy.
28	Sec	Section of the SHL.	
29	Twp	Township of the SHL.	
30	Rng	Range of the SHL.	
31	Meridian	Principal Meridian Code for the SHL.	
32	Field Name	Name of the oil and gas field in which the well was permitted.	1 - This field autopopulates when the form is created; check for accuracy. 2 - If incorrect, change to correct field/lease number and add a comment to the submit tab to clarify why the change was made. 3 - Contact COGCC staff for clarification if needed.
33	Federal, Indian, or State Lease number	The unique number of a Federal, Indian, or State oil and gas lease.	1 - This field autopopulates when the form is created; check for accuracy. 2 - If incorrect, contact COGCC staff.
34	Latitude	Latitude and longitude of the as-built SHL of the well.	1 - These fields autopopulate from the most recent reported SHL GPS when the form is created; check for accuracy. 2 - If incorrect or inaccurate, new GPS data should be entered. 3 - Confirm accuracy of GPS coordinates by comparing the well location to aerial imagery. 4 - If the GPS coordinates are inaccurate to the well's location, new/updated GPS coordinates will be required to be submitted on the Form 6-SRA.
35	Longitude		
36	**GPS Data:**	**Data related to the use of GPS technology to measure latitude and longitude of SHL. See Rule 216.**	
37	GPS Quality Value	PDOP value obtained from GPS measurement or accuracy value in meters.	1 - This field autopopulates from the most recent reported SHL GPS when the form is created; check for accuracy. 2 - If new GPS data are being entered, update this value. PDOP reading must be 6.0 or less. Accuracy value must be 1 meter or less.
38	Type of GPS Quality Value	Drop-down list to choose the type of GPS quality value. PDOP or Accuracy in Meters	1 - REQUIRED. This field does **not** autopopulate. 2 - Choose the type of GPS quality value that applies to the measurement of the GPS data entered in the previous 3 fields. 3 - PDOP reading must be 6.0 or less. Accuracy in Meters value must be 1 meter or less.

39	Date of Measurement	Date that well location was surveyed.	1 - This field autopopulates from the most recent reported SHL GPS when the form is created; check for accuracy. 2 - If new GPS data are being entered, update this value.
40	**Only Complete the Following Background Information for Intent to Abandon**	**The following fields should only be filled out if the "Notice of Intent to Abandon" box has been checked.**	
41	Reason for Abandonment	Indicates the reason the well is to be abandoned.	1 - An option must be chosen from this drop-down menu. 2 - If well is a dry hole, choose "Dry." 3 - If the well has produced in the past but is now being plugged because it is uneconomic to do so, choose "Production Sub-Economic." 4 - If the well is being plugged due to mechanical/integrity issues, choose "Mechanical Problems." 5 - If the well will be undergoing a re-entry for re-plug, choose "Other." See the Offset Well Evaluation and Hydraulic Fracturing Guidance on the COGCC website under Regulation/Operator Guidance for further information. 6 - If the well is being plugged for reasons not described in points 2-5, choose "Other."
42	Other Describe	An explanation of what "Other" reason the well is being abandoned.	1 - **Required** if "Other" was chosen as the reason the well is being abandoned. 2 - If "Other" was chosen due to this being a re-entry for re-plug, enter "Re-enter to Re-plug" in this field. 3 - Otherwise, leave blank.
43	Casing to be Pulled	Indicates if production casing is intended to be pulled when the well is plugged and abandoned.	1 - Choosing one of the options from the drop-down is required. 2 - Select "Yes" if production casing will be removed. 3 - Select "No" if production casing will not be removed.
44	Estimated Depth	If "Yes" is indicated on the question about production casing being pulled, indicate the depth to which the casing will be removed.	1 - Required if the answer to the previous question was "Yes." 2 - Provide a depth in feet, whole number only.
45	Fish in Hole	Indicate if there is a fish in the well.	Choosing one of the options from the drop-down is required.
46	Wellbore has Uncemented Casing Leaks	Indicate if there are uncemented casing leaks in this well.	Choosing one of the options from the drop-down is required.
47	If either of two previous items answers [Yes], explain details below. Details:	If it was indicated that either there is a fish or uncemented casing leaks (or both) in the well to be plugged, provide detail	1 - Provide a detailed description of known casing leaks or fish in the hole. 2 - Include depths of all leaks and/or fish. 3 - This information must also be included in and match with the attached wellbore diagram.

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Zones			
Ref #	**Form 6 Field**	**What is this?**	**How do you get it right?**
	This table identifies each geologic formation that has been completed in the well throughout its history. Add additional rows as necessary for multiple formations using the blue "add" button. Entire rows may be removed using the red "Remove" button.		
1	Formation	The name of, and the corresponding COGCC code for, the geologic formation(s) in which the well has been completed.	1 - Make a selection from the pop-up menu list (**1A**) to populate the formation name and formation code. 2 - Enter **every** formation in which the well has been completed, even those that have previously been abandoned. 3 - Each complete formation must be listed individually; commingled formations should not be included in this list. 4 - Formations listed in this table should match the attached wellbore diagram.
2	Perf/Prod Interval - Top	The top perforation in this formation.	1 - Enter the measured depth, in feet, of the shallowest perforation for this formation. This field is **required**. 2 - Enter whole numbers only.
3	Perf/Prod Interval - Bot	The bottom perforation in this formation.	1 - Enter the measured depth, in feet, of the deepest perforation for this formation. This field is **required**. 2 - Enter whole numbers only.
4	Date Abandoned	If this formation has been temporarily or permanently abandoned, the date on which that occurred.	1 - Leave blank if the formation has not been permanently or temporarily abandoned. 2 - This data must match any previously approved forms in the well file and/or information on the attached wellbore diagram.
5	Method of Isolation	If this formation has been temporarily or permanently abandoned, the method by which the formation was isolated.	1 - Choose the correct method of isolation from the drop-down menu. 2 - If the formation is not currently temporarily or permanently abandoned, leave as "none."
6	Plug Depth	If the formation has been isolated enter the depth of the plug, cement, or sand.	1 - Enter depth in feet. 2 - Whole numbers only. 3 - For a bridge plug and retainer, enter the depth of the plug or retainer rather than any cement on top of it. 4 - For sand plug/squeezed/cement, enter the top of the sand/cement.

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Casing History

NOTE: Use the "Add" button to create a new line for entering Casing Data. Use the "Remove" button to delete a single line of Casing Data. Please refer to the Casing and Cement Nomenclature Guidelines guidance document found under Regulation/Forms/Form 5. Information on this tab must be reflected on and consistent with the attached current wellbore diagram.

Ref #	Form 6 Field	What is this?	How do you get it right?
1	Casing Type	The name of the wellbore component. All casing strings, liners, open hole sections, stage cement or stage tools must be included.	1 - Choose from the drop-down list the type of wellbore component. 2 - Conductor pipe must be reported. 3 - Surface string is required for all wells. 4 - Reported casings must agree with approved forms in the COGCC well file. 5 - An open-hole portion must be included for any uncased portion of the wellbore. The Size of Hole and Setting Depth are the only required fields for this casing type. 6 - For an open hole portion, Casing Liner top will be the bottom of the previously set casing (not zero) and the Setting depth will be TD. 7 - When a tie-back is present, report it and the liner as a casing string, as it is a continuous string of the same diameter from surface to setting depth.
2	Size of Hole	The size of the hole in inches.	1 - The hole size must be bigger than the casing size. 2 - The "next" hole size must be smaller than the previous casing size. 3 - When the diameter is a whole number, leave fractions blank. **Do not** enter zero for Fraction Numerator or Fraction Denominator. 4 - **Do not** enter decimals.
3	Size of Hole (Fraction Numerator)		
4	Size of Hole (Fraction Denominator)		
5	Size of Casing	The size of the casing in inches.	
6	Size of Casing (Fraction Numerator)		
7	Size of Casing (Fraction Denominator)		
8	Grade	The grade of the casing string or liner	1 - Input the grade of the casing (Ex. J55, P110, etc) 2 - Enter "NA" if unknown.
9	Weight per Foot	The weight per foot of the casing string.	1 - The weight per foot is required for every string type but not for open hole sections, stage cement or stage tools. 2 - Enter weight of casing used in pounds per foot. 3 - DO NOT enter units; enter numbers only.
10	Casing/Liner Top	The measured depth of the top of the casing string or liner.	1 - The top of every casing string is at the ground level. The depth of those tops must be "0." 2 - A liner is a small-diameter casing string hung inside a larger casing. The top of a liner must be above the setting depth of the previous casing string but cannot be surface or "0." 3 - A taper is a tapered section of casing string, regardless of which casing string it tapers from. 4 - See "Casing and Cementing Nomenclature Guidelines" guidance document for examples of reporting multiple casings with a liner or a taper. 5 - Enter whole numbers only.
11	Setting Depth	The measured depth of the bottom of a wellbore component.	1 - Setting depths must be comparable to those those provided via approved Form 5s in the COGCC well file. 2 - Enter whole numbers only. 3 - If depth is different than previously reported, a comment must be included in the submit tab.
12	Sacks Cement	The number of sacks of cement placed during a single pumping activity.	1 - Enter the total number of sacks of cement used to cement the casing string, stage cement, and stage tool including lead, tail, and any scavenger. 2 - Cement volume must be given in sacks.
13	Cmt Btm	The measured depth of the bottom of the cement on this casing string or liner.	1 - Enter the depth of the bottom of the cement on the casing string, stage cement, or stage tool. 2 - Enter whole numbers only.

14	Cmt Top	The measured depth of the top of the cement on this casing string or liner.	1 - Enter the depth of the top of cement on the casing string. Enter "0" for the surface. 2 - For cement intervals logged with a cement bond log, use the depth of adequately bonded cement indicated on the cement bond log VDL which provides zonal isolation.Use the depth of adequately bonded cement indicated on the cement bond log VDL which provides zonal isolation. 3 - Enter whole numbers only.
15	Status	The basis for determining the depth of the cemented interval. The drop-down list provides a list methods. The choices are: •Calc •CBL •VISU	1 - Choose the correct method for determining the depth of the top of the cement on the casing string. 2 - CALC – Calculated: When the top of the cement was calculated using the hole volume and cement volume. 3 - CBL – Cement Bond Log: When the top of the cement was determined from a cement bond log. If CBL not in well file at COGCC, attach to Form 6. 4 - VISU – Visual: When the cement returned to the surface was observed. This should only be used for surface casing and conductor (if set).
16	Annulus	Automatically calculated value that is displayed below a casing string when the casing line is selected	1 - Automatically calculated line based on the size of hole and size of casing input into a casing line. 2 - See Rule 408.f for acceptable annulus sizes.

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Plugging Procedure			
Ref #	**Form 6 Field**	**What is this?**	**How do you get it right?**
1	**Plugging Procedure for Intent and Subsequent Report**	**This tab describes the planned procedure for plugging the well. If a written proposed plugging procedure has been attached, the information should match what is entered in this tab. Information on this tab must be reflected on and consistent with the attached proposed wellbore diagram.**	
2	CIBP#X Depth	Depth of CIBPs placed in the wellbore.	1 - Enter whole numbers only. 2 - Start with the deepest CIBP set and then move up the wellbore. 3 - A wireline ticket will be required on the Form 6-SRA.
3	with _____ sacks cmt on top	Number of sacks of cement that will be placed on top of the CIBP.	1 - Provide planned amount of cement in sacks. 2 - A cement ticket will be required on the Form 6-SRA.
4	Set ____ sacks of cement	Number of sacks of cement planned to be placed in the wellbore.	1 - Provide planned amount of cement in sacks. 2 - Number of proposed sacks must calculate a volume that will support the cement plug depths. 3 - A cement ticket will be required on the Form 6-SRA.
5	from _____ ft.	Bottom depth of the intended cement interval.	1 - Enter whole numbers only. 2 - Start at the deepest cement placed and then move up the wellbore.
6	to ____ ft.	Top depth of the intended cement interval.	Enter whole numbers only.
7	Plug Type	Where the isolation is planned.	1 - Choose plug type from the drop-down list. This should be the intended location/type for this plug. 2 - Casing is placed entirely within casing; Open Hole is placed in an open hole interval; Annulus is placed behind the casing across the shown interval; Stub Plug is placed starting within the casing stub and continued above the casing stub
8	Plug Tagged	This indicates if the plug will be tagged.	1 - Check the box if the plug will be tagged. 2 - Leave the box unchecked if the plug will not be tagged. 3 - This can be checked by the Operator or may be checked by COGCC staff if tagging is required.
9	Perforate and squeeze	The following lines are to be used to indicate where the wellbore will be perforated and squeezed.	
10	at _____ ft.	Depth of the perforations.	1 - Enter whole numbers only. 2 - Start with the deepest cement placed via squeeze method and then move up the wellbore.
11	with ____ sacks.	Number of sacks of cement squeezed into the perforations.	1 - Provide planned amount of cement in sacks. 2 - A cement ticket will be required on the Form 6-SRA.
12	CICR Depth (Cast Iron Cement Retainer)	If planned plug will utilize perforations with a cast iron cement retainer (CICR)	Provide planned setting depth of CICR.
13	Set ___ sacks half in. half out surface casing	The planned number of cement sacks for the surface casing shoe plug.	Provide planned amount of cement in sacks.
14	from ____ ft.	Bottom depth of the cement set for the surface casing shoe plug.	1 - If perforated, the deeper perforations are the first entry. 2 - If casing has been pulled, the starting depth of the shoe plug in the open hole. 3. Minimum requirement is 50' belwo the surface casing setting depth.
15	to ____ ft.	Top depth of the cement set for the surface casing shoe plug.	1. Planned top of cement based on intended volume. 2. Minimum requirement is 50' above the surface casing setting depth.
16	Plug Tagged	Indicates if the plug will be tagged	1 - Check the box if the plug will be tagged. 2 - Leave the box unchecked if the plug will not be tagged. 3 - This can be checked by the Operator or may be checked by COGCC staff if tagging is required. 4 - In most all cases, surface casing shoe plugs are required to be tagged.
17	sacks at surface	This is the intended surface plug in sacks.	1 - If the surface plug will be a separate plug, enter the number of planned sacks here. The volume must calculate out to provide a minimum 50' plug at the surface. 2 - If deeper plugs will be brought to surface, leave this data field blank and have the top of the other plug listed as 0.
18	Cut four feet below ground level, weld on plate	Statement that it is expected that the well will be cut off at least four feet below surface and will have a plate welded on.	
19	Above Ground Dry-Hole Marker	Marker placed at surface to designate abandoned well location.	1 - If required or planned, select "Yes" from the dropdown. 2 - If not required or planned, select "No" from the dropdown.
20	sacks in rat hole	To be used if the rat hole is present and will be abandoned.	Provide amount of cement in sacks.
21	sacks in mouse hole	To be used if the mouse hole is present and will be abandoned.	Provide amount of cement in sacks.
22	**Additional Plugging Information for Subsequent Report Only**	**The below fields are only active on a Form 6 for which "Subsequent Report of Abandonment" has been checked on the Well Info tab. These fields are outside the scope of this checklist and will be described on the Form 6-SRA checklist.**	

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Submit Tab			
Ref #	**Form 6 Field**	**What is this?**	**How do you get it right?**
1	Print Name	This is the first and last name of the person who is submitting the form.	1 - This information is required. 2 - The person submitting the form must be a designated agent per a valid Form 1A. 3 - This agent may be an employee of the Operating Company (or parent company) or a consultant.
2	Title	This is the title of the person who is submitting the form.	
3	Email	This is the email of the person who is submitting the form.	
4	Technical Detail/Comments	Text box for Operator Comments.	ANY clarifying information or explanation can be provided here. Additional plugs/squeezes may also be noted here if there are insufficient data fields to describe the work done. It is a useful tool that can potentially save time/phone calls/emails between you and COGCC. Please use it!

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Attachments			
Ref #	**Form 6 Field**	**What is this?**	**How do you get it right?**
	ALL **ATTACHMENTS**		**1 - Only PDFs may be attached to the Form 6.** **2 - Verify attachment is for THIS well - identical well name and well number entered on form.** **3 - Verify document meets all of the requirements in the attachment guidance on Form 6 instructions page on COGCC website. (If available.)** **4 - Verify information on attachment matches all corresponding values entered into data fields on the form.** **5 - Verify attachment opens; verify that it is not corrupt.** **6 - Check all attached documents for typos.** **7 - Verify form has all required attachments.** **8 - Only use attachment names that are on the below List of Attachments.**
1	Add	Link to browse your system to select documents to attach to the form.	1 - Browse to choose document to be attached to the form. 2 - Only PDFs may be attached to a Form 6.
2	Remove	Button to remove the selected attachment.	Attachments that have been submitted to COGCC can only be removed by COGCC staff, even if a form has been returned to DRAFT.
3	Refresh	Refreshes attachment when changes are made	Click to refresh attachment when changes are made.
4	Desc	The name of the attachment. The dropdown lists all of the Form 6 attachment names within a pop up window.	1 - Select correct name for document. 2 - Only use names found in the below **List of Attachments**. 3 - Contact COGCC permitting staff if not sure.
5	Name	The ***file*** name of the attached document.	Follow these guidelines for the attachment ***file*** name: 1 - Avoid extra long names. 2 - Do not use spaces, hyphens (-) or special characters such as: ! # $ % & ' @ ^ ` ~ + , . ; =) (. 3 - Use UpperCamelCase - UseUppercaseCharactersToShowTheBeginningOfTheNextWord. 4 - If delimiting is still required use an underscore (_). 5 - When adding the date to the file name use the format of yyyymmdd as in 20130925. 6 - After the form is IN PROCESS, eForms will assign document numbers to each file.
6	View	Button that opens the attached document.	Use this to open attached documents and confirm that they can be opened and are correct.
LIST OF ATTACHMENTS			
	CEMENT BOND LOG	Cement bond log.	1 - Submitting a CBL with the 6-NOI is required if the CBL has not previously been submitted. 2 - May also be requested by COGCC engineering staff.
	CEMENT JOB SUMMARY	Report detailing cement work done on well.	1 - Cement job summaries may be requested by COGCC engineering. 2 - Previously unreported cement work should be reported via Form 5 or Form 5A. 3 - Otherwise, this attachment is generally used for the Form 6-SRA rather than the 6-NOI.
	DIRECTIONAL SURVEY	A completed measurement of the inclination and azimuth of the path of a wellbore.	1 - Attach if no survey was previously submitted for the well, or if the previously submitted survey was incorrect. 2 - If not previously submitted, directional data (utilizing the template on the COGCC website) should be submitted via a Form 4 Sundry Notice to improve the accuracy of the wellbore on the COGIS map.

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Attachments			
Ref #	**Form 6 Field**	**What is this?**	**How do you get it right?**
	FORM 6 INTENT SUBMITTED	eForms will automatically generate and attach this PDF to a submitted form	**DO NOT USE!**
	FORM 6 SUBSEQUENT SUBMITTED	eForms will automatically generate and attach this PDF to a submitted form	**DO NOT USE!**
	GYRO SURVEY	A directional survey using measurements of the horizontal components of Earth's rotation in a process known as gyrocompassing or north finding.	If a gyro survey has been performed on the well and was not previously submitted, it must be attached to the Form 6-NOI.
	INCLINATION SURVEY	A deviation survey completed on a near vertical wellbore.	1 - See Rule 410.c. 2 - Required for a newly drilled non deviated wellbore, if one was not previously submitted via Form 5.
	LOCATION PHOTO	A set of photos of the site taken from each of the cardinal directions and appropriately labeled.	1 - **Required** for a re-entry to replug. 2 - See the Offset Well Evaluation and Hydraulic Fracturing Guidance on the COGCC website under Regulation/Operator Guidance for further information
	OPERATIONS SUMMARY	Report detailing work done on well.	Optional unless requested by COGCC staff.
	OTHER	Any attachment for which the Form 6 attachment name list does not have an appropriate name.	1 - Optional unless requested by COGCC staff. 2 - Use this if no other attachment name applies.
	PRESSURE TEST	If pressure test was performed prior to abandonment and not previously reported - this is not a report of a noticed mechanical integrity test (MIT), this would be a pressure test performed during well operations not noticed to the COGCC.	Attach details of pressure test and pressure chart if available.
	PROPOSED PLUGGING PROCEDURE	A detailed written description of the intended procedure to plug the well.	1 - May be required by COGCC staff. 2 - Must match the information given on the Plugging Procedure tab.
	SURFACE AGRMT/SURETY	The Surface Use Agreement (SUA), as defined in the COGCC Series 100 Rules.	Consult with COGCC permitting staff.
	SURFACE CASING CHECK	This is a document generated by COGCC	**DO NOT USE!**
	SURFACE OWNER CONSENT	A signed consent for oil and gas operations.	Required for a re-entry to replug.
	WELL ABANDONMENT REPORT (INTENT)	eForms will automatically generate and attach this PDF to a submitted form	**DO NOT USE!**
	WELL ABANDONMENT REPORT (SUBSEQUENT)	eForms will automatically generate and attach this PDF to a submitted form	**DO NOT USE!**
	WELLBORE DIAGRAM	The diagram depicting either the current status of the wellbore **and/or** the intended configuration after plugging.	1 - Two wellbore diagrams are **required** on the Form 6-NOI: one depicting the current configuration of the wellbore, and one depicting the proposed configuration upon plugging. 2 - Guidance for wellbore diagrams can be found in the Form 5 instruction section on the COGCC website.
	WIRELINE JOB SUMMARY	A report detailing the wireline work done on a wellbore	1 - If previously undocumented changes to the wellbore configuration are being reported, a cement summary or wireline job summary is required. 2 - Otherwise, this attachment is generally used for the Form 6-SRA rather than the 6-NOI.