

Approved Form 2 Change Guidance - Rule 303.d: Sundry or New Form 2

eForm Tab/ Change Reference Number	Requested Change to Approved Form 2	Report After-the- Fact on Form 5/5A?	Prior Approval via Sundry Notice, Form 4	Prior Approval via New Form 2 (Refile)	What Detremines Sundry or New Form 2	Consult With:	Attachments Required for Form 4 or Form 2	Comments
Well Name and Contact Info Tab								
1	Well Name/Number	Yes* (Form 4 preferred)	Preferred	Never				*Change must be noted in Operator Comment on Form 5
Well Location Tab								
1	Surface Hole Location (SHL)	Minor change (as determined by Permitting staff): Report on Form 5 with no need for prior approval	Sometimes	Sometimes	Substantive: • Location changes QQ • Places wellhead in designated setback or safety setback	Permitting Staff	Well Location Plat Deviated Drilling Plan	• Sundry if previously- permitted pad already straddled both QtrQtr's • Includes Cultural Distances changes
2	Top of Productive Zone (TPZ) Location		Sometimes	Sometimes	Substantive: • Location changes QQ • Affects wellbore spacing unit configuration	Permitting Staff	• Well Location Plat • Deviated Drilling Plan • Offset Well Evaluation Inventory	New Conditions of Approval may apply
3	Bottom Hole Location (BHL)		Sometimes	Sometimes	• Affects offset well evaluation inventory	Permitting Staff		
Surface & Minerals Tab								
1	Surface Owner	No	Sometimes	Sometimes	• Permitting Staff will determine if substantive depending on site- specific circumstances.	Permitting Staff	Surface Use Agreement	Always a Sundry to Submit Surface Use Agreement when permit was "Bonded On"
2	Mineral Owner	No	Sometimes	Sometimes				
3	Right to Construct	No	Sometimes	Sometimes				
4	Lease Information	No	Sometimes	Sometimes				
Cultural Setbacks Tab								
1	All Distances: Increase or No Change	No	Sometimes	Sometimes	Substantive: • Location changes QQ • Places wellhead in designated setback or safety setback	Permitting Staff		Included with Change of Surface Hole Location for well. See Form 2A change guidance.
2	Decrease a Distance	No	Sometimes	Sometimes				
Spacing and Formations Tab								
1	Distance: Nearest Well/Nearest Unit Boundary	No	Sometimes	Sometimes	• Permitting Staff will determine if substantive depending on site- specific circumstances.	Permitting Staff		
2	Objective Formation • <u>Not</u> common source	No	Sometimes	Sometimes	Status of APD: • If not expired - Sundry • If expired - Form 2	Permitting Staff		

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3	Objective Formation • Common source	No	Always	Never		No consultation needed		
4	Spacing Order	No	Sometimes	Sometimes	A related change (i.e. TPZ, BHL, TMD, casing) may require a Form 2.	Permitting Staff		
5	Wellbore Spacing Unit	No	Rarely	Usually	• Permitting Staff will determine if substantive depending on site-specific circumstances.	Permitting Staff	Proposed Wellbore Spacing Unit	Includes change in SHL, TPZ, BHL.
Drilling & Waste Tab								
1	Decrease Total Measured Depth (TMD)	Yes	Never	Never		No consultation needed		
2	Increase Total Measured Depth (TMD)	Minor change (as determined by Permitting staff): Report on Form 5 with no need for prior approval	Sometimes	Sometimes	Substantive: • SHL, TPZ, BHL changes QQ • Affects wellbore spacing unit configuration • Affects offset well evaluation inventory	Permitting Staff		New Conditions of Approval may apply
3	Distance to Nearest Well Belonging to Another Operator	No	Sometimes	Sometimes	Substantive: • SHL, TPZ, BHL changes QQ • Affects offset well evaluation inventory	Permitting Staff		New Conditions of Approval may apply
4	Closed Loop? Change from closed loop to other method	No	Rarely	Never a Form 2*	This change would most likely require addition of a pit; addition of a pit always requires a Form 2A and sometimes a Form 15.	OGLA Staff		*Usually a Form 2A and possibly a Form 15.
5	Closed Loop? Change from other method to closed loop	No	Operator Discretion	Never		No consultation needed		
6	Hydrogen Sulfide (H2S)	No	Sometimes	Never	Sundry, if unexpected H2S encountered while drilling other wells in the area.	Engineering Staff	H2S Contingency Plan	Form 42 fulfills Rule 607
7	Salt Sections	No	Always	Never	Sundry for Location (not Well) (See Form 2A Change Guidance)	OGLA Staff		
8	Change to Salt Mud	No	Sometimes	Never	Sundry for Location (not Well) (See Form 2A Change Guidance)	OGLA Staff		
9	Change to Oil Based Mud	No	Sometimes	Sometimes	Sundry for Location (not Well) (See Form 2A Change Guidance)	OGLA Staff		
10	BOP	No	Rarely	Never	Sundry if BOPs will not be used.	Engineering Staff		
11	Drilling Waste Management	No	Always	Never	Sundry for Location (not Well) (See Form 2A Change Guidance)	OGLA Staff		

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Casing Tab								
1	Conductor	Yes	Never	Never		No consultation needed		Comment on Form 5 if changed to no conductor set.
2	Surface Casing Decrease	No	Always	Never	Always a sundry for decrease of any amount.	Engineering Staff		
3	Surface Casing Increase	Minor change (as determined by Engineering staff): Report on Form 5 with no need for prior approval	Sometimes	Never	Sundry if: • Increase is more than 20% and/or • New surface hole depth will penetrate an abnormally- pressured zone	Engineering Staff		
4	Casing Size or Hole Size	Sometimes	Sometimes	Never	Sundry if changing the diameter of the production casing to less than 4.5 inches in diameter	Engineering Staff		Inner diameter of the hole or next larger casing must be at least 1 inch greater
5	Intermediate Casing Setting Depth	Sometimes	Sometimes	Never	Sundry if increasing or decreasing the depth of the intermediate casing string by ten percent (10%) or more	Engineering Staff		
6	Cement	Increasing the amount of cement coverage for the production casing.	Sometimes	Never	Sundry if: • Change is associated with change of Total Measured Depth and/or • Change TOC as permitted or as required by COA	Engineering Staff		
7	Production Liners and Monobores: Change Production Casing with Production Liner to Monobore or vice versa	Minor change (as determined by Engineering staff): Report on Form 5 with no need for prior approval	Sometimes	Sometimes	Substantive: • SHL, TPZ, BHL changes QQ • Affects wellbore spacing unit configuration • Affects offset well evaluation inventory	Engineering Staff		New Conditions of Approval may apply
Operator BMP/COA Tab								
1	Remove or Change a BMP	No	Usually	Rarely	Staff will determine if substantive depending on site-specific circumstances.	Permitting Supervisor or Engineering Supervisor depending upon type of COA.		
COGCC COAs Tab								
1	Remove or Change a COA	No	Usually	Rarely	Staff will determine if substantive depending on site-specific circumstances.	Permitting Supervisor or Engineering Supervisor depending upon type of COA.		

June 19, 2018