



## **Instructions to submit a written statement under Rule 510**

Submit a Rule 510 statement to the Commission by writing/typing a maximum of two (2) pages. You must include the following information and you must identify the document as a "510 Statement" and verify your submission by dating, printing your name and signing the statement:

Docket Number:  
Full Name:  
Mailing Address:  
Phone Number:  
E-Mail Address:

Submit an **original** Statement and **two (2) copies** preferably no later than 10 business days before the hearing on which this statement is being submitted. These deadlines can be determined by accessing the appropriate hearing schedule from the homepage. Statements received **after** the hearing may not be included in the record. Please mail your **original** and **two (2) copies** to:

COGCC  
Attention: Hearings Department,  
1120 Lincoln Street, Suite 801,  
Denver, Colorado 80203.

In order to meet the deadline you may email a PDF to COGCC at [COGCC.Hearings\\_Unit@state.co.us](mailto:COGCC.Hearings_Unit@state.co.us) and in the subject line, type: **Rule 510 Statement Docket Number \_\_\_\_\_** (locate number on Notice). However, you must also submit your **original** and **two (2) copies** and **COGCC must receive them with-in two business days**. Statements must be sworn by signing at the bottom of the last page and shall not exceed 2 pages in length. Statements that are not properly sworn or received by deadline may not be included in the record.

We highly encourage like comments to be submitted as one statement signed by all supporters in agreement of the statement to eliminate repetitive statements being submitted.

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### **Rule 510. STATEMENTS AT HEARING**

- a. Any person may make an oral statement at a hearing or submit a written statement, a form for which is available on the COGCC website, prior to or at any hearing that relates to the proceeding before the Commission. The Commission, at its discretion, may limit the length of any oral statement or restrict repetitive statements. In an adjudicatory hearing, an oral statement shall not be accepted into the record unless:
  - (1) The statement is made under oath; and
  - (2) The parties to the hearing are allowed to cross-examine the maker of the statement.
- b. The Commission, at its discretion, may accept a sworn written statement into the record with due regard to the fact the statement was not subject to cross-examination.
- c. The parties to the hearing shall have the right to object to inclusion of any statement under this Rule 510. into the record. The Commission shall note the objection for the record. If the Commission accepts the basis for excluding the 510. statement from the record the substance of the statement shall not be considered by the Commission in making a decision on the matter at issue.